

DELPHI MUNICIPAL AIRPORT
BOARD OF AVIATION COMMISSIONERS
DECEMBER 9, 2021
MINUTES

The Board of Aviation Commissioners met at the Delphi Municipal Airport conference room, the meeting was called to order by President Rick Wasson at 7:00 PM, December 9, 2021.

Members participating were Rick Wasson, Larry Gruber and Ronda Cassens.

Member Brent Flory was absent.

Guests were Ed Nagle, Justin Barbour, Debbie Lowe, Jack Begley and Delphi City Council Liaison Gayle Conner..

President Wasson requested to dispense with the agenda and open the bids for the Derelict aircraft at this time. This was approved by all members present.

Four bids for the derelict aircraft were received and were opened by Justin Barbour with the following results:

Junior Flyers	\$767.50
Burkshire	\$400.00
Lowell Johnson	\$456.75
Phil Mick	\$300.00

Larry Gruber made a motion to accept the bid of the Junior Flyers of \$767.50 seconded by Ronda Cassens.

Voted on and passed

A motion was made by Ronda Cassens and seconded by Larry Gruber to approve the contract for the sale as written and authorize President Rick Wasson to sign the contract.

Voted on and passed

A motion was made by Ronda Cassens and seconded by Larry Gruber to approve the minutes of the November meeting

Voted on and passed

REVIEW FINANCIAL REPORT

The financial report was reviewed and discussed..

ENGINEERS REPORT

In the absence of Engineer Ken Ross the following written report has been submitted:

The final draw for the funds for the reimbursement of the T-Hangar project will be made this year. The funds will be received as soon as we receive approval on the final closure package from the FAA.

Round two of the COVID grant in the amount of \$9,000.00 has been received and this grant is closed.

Round three of the COVID grant in the amount of \$22,000.00 has been received and this grant is closed.

The design of the instrument approaches is still in progress. The indication from the FAA Flight Procedures Team is that there is a large backlog but it is hoped it could be flown in 2022 but may be as late as 2023.

Ken Ross has an award recommendation for the site work; however there is a need for some additional documentation. He also noted that the tank will arrive in late December or early January.

Ken Ross, Ronda Cassens, Larry Gruber and Ed Nagle participated in a Capital Improvement Program meeting with INDOT/FAA on November 17th, 2021. Topics included the new approach and fuel farm however most of the discussion was centered on the need to update our master plan. The master plan is vital in determining the best alternative for constructing a parallel taxiway.

A topic of discussion that is being promoted by INDOT is to install traffic counting hardware and software. We already have an MIS system but it needs to be upgraded. INDOT is offering \$6,000.00 toward a full subscription provided they have access to the data and we maintain it for five years. Ed and Ken will work to coordinate and install the system upgrade and apply for the INDOT grant.

MANAGERS REPORT

It was reported that Gary Worfelt has been doing extensive work, including the donation of several cameras, upgrading the video security system for the airport. The manager suggested that the board consider some type of nonrecognition for Gary for his contribution to the airport.

The end of the year hangar rent information was presented.

OLD BUSINESS

None

NEW BUSINESS

None

OTHER BUSINESS

None

There being no further business the meeting was adjourned at 8:13 PM

NEXT MEETING
JANUARY 13, 2022