

DELPHI MUNICIPAL AIRPORT
BOARD OF AVIATION COMMISSIONERS
JULY 8, 2021
MINUTES

The Board of Aviation Commissioners met at the Delphi Municipal Airport conference room and the meeting was called to order by President Rick Wasson at 7:02 PM, July 8, 2021.

Members participating were Rick Wasson, Larry Gruber, Brent Flory and Ronda Cassens.

Member Adam Clawson were absent.

Guests were Ed Nagle, Ken Ross and Delphi City Council Liaison Gayle Conner..

The minutes of the June Meeting were reviewed and approved.

Larry Gruber made a motion to approve the minutes, seconded by Ronda Cassens.

With no dissenting votes the motion to approve the minutes of the June meeting was PASSED.

REVIEW FINANCIAL REPORT

The financial report was unavailable at this time.

ENGINEERS REPORT

Ken Ross indicated that he was not going to get bids on the removal of the old tank when the new one is installed. If we remove the old tank the FAA may consider that just an replacement and will not reimburse the airport however we we keep the old tank the new tank would then be considered an addition to airport.

An update on the instrument approach from the FAA is that the VFR to IFR approaches have been put on hold because of the lack of personnel in the FAA offices to fly and approve these approaches. As at this time it is unknown just when the approach will be approved.

MANAGERS REPORT

An update on the Basiletti derelict aircraft: We have received the return receipts on May 28th from the certified letters that were sent to him. There was a question of just how we do a "complaint for declaratory judgment". After discussion it was determined that we should contact an attorney to file the necessary paperwork with the courts.

I have been notified by the individual that is doing our mowing that he will be out of the area for three weeks at the end of July. It was noted that we will probably need some help getting the airport mowed at least once during this time.

The board was informed that with the help of Ken Ross that we have completed the 21 page INDOT airport survey.

A "First Pass" at the airport budget was presented. After extensive discussion the proposed

budget was revised and updated. A copy of the revised budget is attached to these minutes for your information.

A estimate to repair some hangar damage from a few years ago was presented and it was the feeling of the board to go ahead and make the repairs for \$300.00.

OLD BUSINESS

The discussion of the hangar contract was continued and additional changes recommended. It was felt that the contract should have an automatic renewal but that insurance coverage needed to be provided on a yearly basis.

NEW BUSINESS

None

OTHER BUSINESS

None

There being no further business the meeting was adjourned at 8:26 PM

NEXT MEETING
AUGUST 12, 2021

BOARD REVISED

2022 BUDGET

<u>Acct No</u>	<u>Account Name</u>	<u>2021 Budget</u>	<u>Proposed Budget</u>	<u>+/-</u>
3100	Manager Contract	\$10,916.00	\$16,000.00	+ \$5,084
3110	Mowing Contract	\$ 4,400.00	\$ 5,500.00	+ \$1,100.00
3111	Snow Removal	\$ 3,000.00	\$ 3,000.00	0
3220	Office Supplies	\$ 1,000.00	\$ 1,000.00	0
3221	Airport Fuel	\$ 1,000.00	\$ 1,000.00	0
3230	Airport Lighting	\$ 2,000.00	\$ 2,000.00	0
3311	Airport Marketing	\$ 1,000.00	\$ 1,000.00	0
3340	Airport Bldg Insurance	\$ 5,600.00	\$ 6,000.00	+ \$400.00
3341	Airport Liabil Insurance	\$ 2,000.00	\$ 2,200.00	+ \$200.00
3350	Airport Telephone	\$ 2,000.00	\$ 2,000.00	0
3351	Airport Electric	\$ 6,250.00	\$ 6,250.00	0
3352	Airport Propane	\$ 3,500.00	\$ 3,000.00	- \$500.00
3360	Airport Maintenance	\$ 6,000.00	\$ 20,000.00	+ \$14,000.00
3420	Airport Upgrade	\$ 6,000.00	\$ 16,000.00	+ \$10,000.00
3440	Airport Lease	\$15,000.00	\$ 0.00	- \$15,000.00
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		\$69,666.00	\$84,950.00	

Item 3340 Building Insurance There was a \$466.00 increase in the premium and I anticipate that we will see a similar increase for next year.