

DELPHI MUNICIPAL AIRPORT
BOARD OF AVIATION COMMISSIONERS
APRIL 8, 2021
MINUTES

The Board of Aviation Commissioners met at the Delphi Municipal Airport conference room and the meeting was called to order by President Rick Wasson at 7:04 PM, April 8, 2021.

Members participating were Rick Wasson, Larry Gruber, Brent Flory and Ronda Cassens.

Member Adam Clawson was absent.

Guests were Ken Ross, Ed Nagle and Delphi City Council Liaison Gayle Conner..

The minutes of the February Meeting were reviewed and approved.

Larry Gruber made a motion to approve the minutes, seconded by Ronda Cassens.
With no dissenting votes the motion to approve the minutes of the February meeting was PASSED.

A question of the current status of the abandoned aircraft was raise and a brief discussion followed and it was determined that there has been no change in the status of this aircraft.

The financial report was reviewed and discussed.

Ken Ross presented the engineers report.

Grant 3-18-0117-016-2019 The grant for the reimbursement of the T-hangar construction funds for 2019 and 2020 have been received and the final disbursement will occur as soon as we receive approval of the final closure from the FAA.

Grant 3-18-0177-018-2021 The FAA recently executed the Covid round two and Delphi Airport should receive \$13,000. Ken is going to get the documents ready to submit and would like the board to authorize Rick to sign the necessary documents to obtain these funds.

Larry Gruber moved to authorize Rick to sign the necessary documents and that the money is to be deposited in the Fuel Rotary Fund. Seconded by Ronda Cassens.
With no dissenting votes the motion to approve was PASSED.

Ken Ross indicated that at this time there was nothing to report on the instrument approach.

Ken presented the result of the bid opening for the tank for the fuel farm. There was only one bid from American Environmental from Florida for \$224,385.00. This also includes a recovery sump for \$3000.00.

Ronda Cassens made a motion to accept the bid of American Environmental for \$224.385.00 and issue the necessary contracts. Seconded by Larry Gruber.
With no dissenting votes the motion to approve was PASSED.

A discussion of the funds to assure that there was appropriate funds available to pay for the fuel farm was held. As a part of this discussion it was decided to pay down some of the outstanding balance of the hangar loan. There is currently at \$430,000.00 balance on the hangar loan.

A motion was made by Brent Flory to pay \$100,000.00 from the Hangar Rotary Fund

against the balance due on the hangar loan. Seconded by Ronda Cassens
With no dissenting votes the motion to approve was PASSED.

Discussion was initiated concerning the timing of the construction and how to close the current tank. Ken will work with IDEM about closing the tank in place.

MANAGERS REPORT

A proposal from Fox Paving and Construction, Inc. for \$1000.00 to roll the rough areas adjacent to the new runway was presented.

Ronda Cassens made a motion to have Fox Paving and Construction roll the rough areas for \$1000.00. Seconded by Larry Gruber.

With no dissenting votes the motion to approve was PASSED.

Some minor wind damage was reported to one of the hangar and was fixed by the manager.

Ken Ross used his magic and repaired the REIL's on the north end of the runway.

The count of the based aircraft at Delphi Municipal Airport was updated with the FAA. The FAA showed that we had only 14 based aircraft however information was provided to the FAA that will show that we currently have 27 based aircraft. I was also able to update this same information with INDOT.

I received a call from the FAA concerning information they had on file on how our lighting was set up. I was able in this discussion correct the errors that they had in their system.

As best that can be determined at this point it appears that we have used 200 gallons less propane than in past years.

I have reached out to Jake Adams, the Carroll County Economic Director to provide information about the services available at the airport.

Repaired a broken runway edge light that was probably broken when plowing snow.

OLD BUSINESS

NONE

NEW BUSINESS

Request approval of the snow removal invoice from Bellinger's for \$1800.00. It was noted that this bill was less than the \$2400.00 that was anticipated.

A motion was made by Ronda Cassens to approve the invoice from Bellinger's for snow removal in the amount of \$1800.00. Seconded by Larry Gruber.

With no dissenting votes the motion to approve was PASSED.

Discussion of the payment of hangar rent was initiated. It appears that there is some renters that are in arrears in the payment of their rent. The board requested that they be provided with a hangar income report so they are able to track these problems before they get out of hand.

OTHER BUSINESS

Council Liaison Gayle Conner informed the board that she had been in contact with Adam Clawson and that he will be resigning from the board, but she had not received any letter of resignation as of yet. She also indicated that she had asked city council members if they had any recommendation for a replacement but had not received any input from the council. A question was proposed about the "blue car" but it was the feeling of the board that we should keep the courtesy car at this time.

There being not further business the meeting was adjourned at 8:28PM

NEXT MEETING
MAY 13. 2021